

STATE OF TEXAS §

COUNTY OF TARRANT §

CITY OF BEDFORD §

The City Council of the City of Bedford, Texas, met in Work Session at 5:45 p.m. in the Conference Room, Work Session at 6:00 p.m. and Regular Session at 6:30 p.m. in the Council Chambers of City Hall, 2000 Forest Ridge Drive, on the 25th day of June, 2013 with the following members present:

Jim Griffin
Michael Boyter
Chris Brown
Ray Champney
Patricia Nolan

Mayor
Council Members

constituting a quorum.

Council Members Davisson and Turner were absent from the meeting.

Staff present included:

Beverly Griffith
Stan Lowry
Michael Wells
Les Hawkins
Tom Hoover
Jackie Reyff

City Manager
City Attorney
City Secretary
Deputy Police Chief
Public Works Director
Planning Manager

CONFERENCE ROOM WORK SESSION 5:45 p.m.

Mayor Griffin called the Work Session to order at 5:48 p.m.

- **Interview for appointment to the Community Affairs Commission.**

Council conducted an interview for an appointment to the Community Affairs Commission.

Council adjourned from the Work Session at 5:56 p.m.

WORK SESSION

- **Staff presentation on West Nile Education.**

Public Works Director Tom Hoover presented information on West Nile Education. He stated that this issue is very serious business year round at the Public Works Department. They kickoff off in March and coordinate with the County on where and how often to trap. They have four stationary traps and one mobile trap that is moved based on citizen complaints. Gutters are a great spot for mosquitoes due to the moisture and leaves. The Department raises fish that eat mosquitoes in a retention pond, which are then taken to locations with standing water. The Department also uses larvacides starting in April; however, they do not utilize adulticide or fogging. Cocoa bear oil can be used to provide sheen on the water's surface to drown larvae. They also utilize natural AR G-30 that can be blown into trees and grass around festival times. They do not use it every time due to the expense. The Department has held presentations at the Library and the Senior Center, which include handing out home inspection checklists. They do not try to go to every house but will meet with HOAs or blocks. He presented handouts that are given to children and spoke about a website which has "mosquito mania". He also

presented the schedule for using larvacide from March through October. During the offseason, they mow the creeks and get rid of areas that could become mosquito habitats in the future. He spoke about weekly reports from the County, which have all come back negative. The County tests for both the West Nile Virus and the West Nile Fever. There has been one positive test for West Nile Fever in Fort Worth. He displayed a picture of the kayak the Department utilizes to reach standing water in culverts. Based on questions from Council, he stated that they will continue to do presentations including working with the Library for the children's reading program this summer; they will continue to give citizens and the Council updates; that they are not currently budgeting for fogging; that there were 11 or 12 cases of West Nile in the City and over 200 in the County the previous year; that this year they are reporting sooner to the County and they have increased the number of traps; that residents should contact the Department if they see a dead bird as that can be a sign of West Nile; and that the report showing that Brook Hollow Park and Harwood Road not being tested has to do with their testing schedule.

- **Review and discuss items on the regular agenda and consider placing items for approval by consent.**

Council discussed approving the following items by consent: 2, 3, 4, 5 and 6.

Mr. Hoover presented information regarding Item #4. He stated that in early May, there was a traffic accident where a vehicle hit the railing on the east side of northbound Forest Ridge just north of City Hall. Barricades have been placed to protect the traveling public. It is recommended that something more substantial be installed, which would be a TxDOT combination rail and traffic control device. Two bids were received with Rebcom being the lowest. TML is looking at reimbursing the City and that there is a \$1,000 deductible. They are currently renting the barricades, which are not strong enough that if anybody hits them at full speed, they could go into the creek. There was discussion on replacing the railing on the opposite side with the same type of rail by either rejecting the current bids and rebidding or during the upcoming budget process; that there is no idea who hit the railing; and economies of scale of doing both together, which may be offset by the rental costs of the barricades. Council was of the consensus to move this item to the regular session so staff can present Council with what the railing would look like.

City Manager Beverly Griffith presented information regarding Item #5. She stated that at Council's direction, staff put out for bid the sale of the City-owned, residentially-zoned property at 2701 Brasher Lane. No bids were received the first time it was put out for bid. The second time, one bid was received that came in less than the appraised value. In consultation with the City Attorney, it was stated the City could counteroffer for the higher number as there was only the one bid. The sole bidder did come back with the TAD appraised value of \$9,000. In regards to recent talks about the impact of improvements in the area, she stated that this property does have frontage on Asher Lane and Brasher Lane is on the side; that it is the only lot in the area that is currently accessible; and that it is zoned residential.

Planning Manager Jacquelyn Reyff and Deputy Police Chief Les Hawkins presented information regarding Item #3. Ms. Reyff stated that the permit fee for mobile food units goes along with the ordinance approved by Council back in March. Staff is recommending a one-time per calendar year fee of \$400 and a one day fee of \$100. These levels were set by benchmarking surrounding cities and the \$100 one day fee is the same as for a special even permit. Deputy Chief Hawkins stated that during the Council meeting in January when the Animal Control Ordinance was revised, there was discussion on the requirement that dogs and cats be spayed or neutered and have a rabies vaccination at the time of adoption. Staff had discussions with a veterinarian clinic that offered low cost spaying and neutering services. The fees are based on what the clinic and surrounding cities charge. There are also fees associated with multiple-pet permitting and permit eligible/non-domestic animals, which previously had been charged but not included in the Fee Ordinance. Finally, the fee for dangerous dog registrations is in the body of the ordinance passed in January as it is mandated by state law. Based on a request from Council regarding dropping the fees if the Shelter became a certain percent full in order to encourage adoption, he stated that the ordinance does give the Police Chief discretion on dropping fees for certain events. There was discussion on the ownership of the clinic, that staff had met with them in January, and that they were still good with the prices and did not anticipate raising them in the near future.

Mayor Griffin adjourned the Work Session at 6:32 p.m.

REGULAR SESSION 6:30 P.M.

The Regular Session began at 6:38 p.m.

CALL TO ORDER/GENERAL COMMENTS

Mayor Griffin called the meeting to order. He stated that Council Members Davisson and Turner were on vacation.

INVOCATION (Pastor Jim Pack, CityLife Church)

Pastor Jim Pack of CityLife Church gave the invocation.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was given.

OPEN FORUM

Nobody chose to speak under Open Forum.

CONSIDER APPROVAL OF ITEMS BY CONSENT

Motioned by Councilmember Champney, seconded by Councilmember Brown, to approve the following items by consent: 2, 3, 5 and 6

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

COUNCIL RECOGNITION

1. Employee Service Recognition.

The following employee received recognition for dedicated service and commitment to the City of Bedford:

Robyn Selvidge, Police Department – 15 years of service

APPROVAL OF THE MINUTES

2. Consider approval of the following City Council minutes:

a) June 11, 2013 regular meeting

This item was approved by consent.

NEW BUSINESS

3. Consider an ordinance amending the City of Bedford Code of Ordinances Appendix A, Schedule of Fees, by updating fees imposed by the City for the adoption of animals and the issuance of licenses and permits, containing a savings clause; repealing all ordinances in conflict herewith; and providing for an effective date.

This item was approved by consent.

- 4. Consider a resolution authorizing the City Manager to enter into a contract with Rebcon, Inc. for the replacement of 57 linear feet of bridge railing at 2200 Forest Ridge Drive in the amount of \$19,202.80.**

Mr. Hoover stated that, as discussed during the Work Session, the bridge railing was severely damaged by an automobile. They are currently using rented barricades since that time to keep people safe. They received two quotes to install a TxDOT Rail Type C221 Combination Rail with a 32-inch high concrete wall and a single guardrail, which would be bolted into the bridge. Council was of the consensus to have the replacement of the railing on the other side of the bridge as part of the upcoming budget process.

Motioned by Councilmember Champney, seconded by Councilmember Brown, to approve a resolution authorizing the City Manager to enter into a contract with Rebcon, Inc. for the replacement of 57 linear feet of bridge railing at 2200 Forest Ridge Drive in the amount of \$19,202.80.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

- 5. Consider a resolution of the City Council of the City of Bedford, Texas, awarding the bid for the sale of property located at 2401 Brasher Lane, Bedford, Texas to Richard McLarty.**

This item was approved by consent.

- 6. Consider a resolution appointing a member to the Community Affairs Commission.**

This item was approved by consent.

- 7. Discussion and action regarding the appointment of the Mayor Pro Tem and Board and Commission Liaisons to include discussion regarding the role of the Council liaison.**

Existing liaisons remained appointed to Boards and Commissions as listed below without notation and newly appointed positions and liaisons that were appointed are underlined.

Animal Shelter Advisory Board: Councilmember Boyter

Beautification Commission: Councilmember Turner

Community Affairs Commission: Councilmember Boyter

Cultural Commission: Councilmember Nolan

Hotel/Motel Association: Councilmember Nolan

Library Board: Councilmember Davisson

NCTCOG/RTC: Councilmember Boyter

Parks and Recreation Board: Councilmember Davisson

Senior Citizen Advisory Board: Councilmember Turner

Teen Court Advisory Board: Councilmember Champney

Trinity River Authority: Councilmember Boyter

Audit Committee: Mayor Griffin, Councilmember Brown, and Councilmember Turner

Industrial Development Authority: Mayor Griffin, Councilmember Davisson, Councilmember Champney

Economic Development Foundation: Mayor Griffin

Street Improvement Economic Development Corporation: Councilmember Brown, Councilmember Turner, Councilmember Nolan and Councilmember Davisson

Investment Committee: Councilmember Turner

Health Facilities Development Corporation: Councilmember Turner, Councilmember Brown and Councilmember Boyter

Council was of the consensus to appoint Councilmember Brown as Mayor Pro Tem.

Motioned by Councilmember Brown, seconded by Councilmember Nolan, to approve the Council Liaisons and the Mayor Pro Tem as listed.

Motion approved 5-0-0. Mayor Griffin declared the motion carried.

There was discussion regarding the Council holding joint work sessions with the Boards and Commissions and ultimately having them make presentations to Council on what they are working on.

8. Report on most recent meeting of the following Boards and Commissions:

✓ **Beautification Commission – Councilmember Turner**

Mayor Griffin discussed that vegetables continue to be harvested from the Council and Beautification beds at the Community Garden and another five pounds of vegetables have been turned in to the Food Pantry.

✓ **Community Affairs Commission - Councilmember Boyter**

Councilmember Boyter reported on a special work session of the Commission and stated they are such a diverse group that has challenged themselves to connect with the residents and businesses. They are devoted in trying to communicate with the citizenry and they are focusing on narrowing down what they want to get accomplished as it complies with their mission statement. He asked that Council meet with the Commission sooner rather than later to help mold and define where they are to go from here.

✓ **Cultural Commission - Councilmember Nolan**

Councilmember Nolan reported on the Arts Talk from June 10, which was well attended and that staff went beyond the call of duty to get as many people to the event as possible. They heard from a number of people in the City involved in the arts and who want to have a more robust arts community. They are in the process of getting people connected and they received great feedback.

✓ **Library Board – Councilmember Brown**

Councilmember Brown reported that the Board met last Wednesday and they discussed lowering the fines for late DVDs, which the Council may see at a future point. They will be parking cars at the Library all day long during 4thFest as part of a fundraiser. Those interested in volunteering can contact himself, Councilmember Davisson or Library Manager Maria Redburn. The meeting for the month of July was cancelled so the next meeting will be in August.

✓ **Parks & Recreation Board - Councilmember Davisson**

No report was given.

✓ **Senior Citizen Advisory Board - Councilmember Turner**

No report was given.

9. Council member reports

Mayor Griffin reported on attending the Bedford Amateur Radio Club field day at the Law Enforcement Center, which was held from 1:00 p.m. Saturday through 1:00 p.m. Sunday. The group tries to contact other radio groups around the country. Their goal was to contact all 50 states and Canada. They made contact with Hawaii while he was there. He discussed a “friends of the park” project, which had a meeting last week but was not very well attended. Information regarding this project was handed out at the Splash Anniversary party and a flyer will be handed out during 4thFest. Their next meeting will be July 10.

10. City Manager/Staff Reports

City Manager Beverly Griffith reported on the Heritage Photo Expose, which will be held Thursday at the Old Bedford School. There will be a wonderful array of photos showing what Bedford looked like going back to the 1950s. The annual 4thFest will be held on July 4 at the Boys Ranch Park. The City has been holding this event for over 30 years. There will be activities such as performances at Onstage, the InflataFun area, live music, a children's comedy show, a classic car show, a photography exhibit and a salute to the soldiers capped off with a fireworks show. For further details, people can visit the City's website at www.bedfordtx.gov.

She stated that staff has been working for several months on developing an ordinance that would specify the parameters for group and community homes. The Planning and Zoning Commission will be meeting in executive session on Thursday with the City Attorney to educate them on some of the issues for regulating these types of homes. The Commission will hold a public hearing to receive citizen input on July 11. If it does not get tabled, it would go to Council for a public hearing on August 13. During the discussion on the Highway 183 Overlay District, there was talk about additional changes to the Zoning Ordinance regarding the definition of parcel and how it affects shopping centers. The Commission will be holding a public hearing on this issue on July 25.

Ms. Griffith stated that the City has received the gold level designation for the Texas Comptroller's Office Leadership Circle Award, which is awarded to those entities that set the bar for financial transparency. She congratulated the Finance Department and Budget Analyst Megan Jakubik for their work on getting the designation.

11. Take any action necessary as a result of the Executive Session

No Executive Session was held.

ADJOURNMENT

Mayor Griffin adjourned the meeting at 7:09 p.m.

Jim Griffin, Mayor

ATTEST:

Michael Wells, City Secretary